

ST. JOHN the EVANGELIST Church
PASTORAL PARISH COUNCIL MINUTES
MAY 8, 2007

MEMBERS PRESENT: Kristin Jamison, Kay Davies, Mary & Tony Shidla, Estaban & Obdulia Gonzalez, Father Goman, Steve Mages and Lynne Raphael.

MEMBERS ABSENT: Kathy Nordaune, Deacon Murphy.

GUESTS: Sarah Waltz and Joan Wierzba.

MINUTES: Minutes were approved and accepted.

WEB MINUTE POSTING UPDATE (Sarah Waltz) How will the minutes be published? Mary Fran has the software to create the PDF format. Trevor Brace, webmaster, can create a section for the minutes on The Church of St. John the Evangelist website. It was suggested that the Parish Council minutes be inserted after Parish bulletins on the main menu. Once the minutes are approved, the Parish Council secretary will forward them to Mary Fran. Approved minutes of April 2007 would be posted on the website. The site would have a six month history. A note should be put in the church bulletin saying that minutes are available on the bulletin board in the church foyer and on the website.

FOCUS GROUPS AND SURVEYS (Joan Wierzba) The Public Relations Committee has talked about having focus groups. The Parish Council has been thinking about conducting a survey. The Council may want to create their own survey.

Joan explained that a focus group is made up of 8 to 12 people. There are usually 4 to 5 groups. Parish members would be selected randomly to take part in a focus group. Each group would be asked the same questions in the same way by a group facilitator. A recorder would record responses and discussion. The recorder does not participate. Responses can be compiled for the Parish Council. The Council would develop an action plan to address the top issues. A summary of the report would be made available to parish members and participants.

Father Goman thought a survey would be a way to get started with focus groups.

A concern was expressed as to what happens if you know people in the focus group. How honest can you be if you know people in the focus group? Whatever is said in the group, stays in the group.

Timing is important. Father Goman may leave next year. The new pastor would know the parish really well because of the results.

Do we need to do a survey? Leadership is interested in knowing where we are; where we want to go; and what we can do better. What is the next step? We should get questions from Parish Council, finance committee, etc. We run the questions by Parish Council and staff. We do the survey in the fall and have focus groups in spring. The survey would be designed in summer, and the results tabulated in winter. Can Shaun Jamison come up with a program to tabulate the results? We need a group to formulate a survey. A recommendation will be made by the Council at the June meeting. Parish Staff will also be asked for a recommendation on this procedure.

SPRING LEADERSHIP MEETING

The Council thought the meeting moved along well. They thought that is valuable to have fall and spring Leadership meetings. We use fall as education and give marching orders for the rest of

the year. The committee members make structure work. Father Goman addressed the importance of the liaison relationship with staff and Parish Council.

FUNERAL POLICY UPDATE (Father Goman) Father will meet with the committee after Mass on Friday.

SUMMER CAPITAL CAMPAIGN

Pledges are still coming in for the Capital Campaign. However, in order to have enough Campaign funds on hand to complete the school window project, the decision has been made to accumulate funds through the end of the Campaign (2009) for that project. This summer two smaller projects to enhance the church will be done, most likely, accent lighting across the back wall of the church and some repair to the main entrance outside steps. People of the parish who are not in the Campaign at this time (either because they are new or because they did not pledge at the beginning of the Campaign) will be invited to join for the last two years of the Campaign. This is an effort to involve the whole parish, as well as to raise funds to continue the improvements to the church and the school.

PARISH COUNCIL MEMBERSHIP

Steve and Kay complete their term in June, Father needs recommendations for new members by Memorial Day.

PASTOR'S COMMENTS

St. Joseph's day care is closing. They are trying to find another spot. Long range plan to be considered: winterize the garage to be used as a day care. This will be revisited in fall.

IMPORTANT DATES

May 16, 2007 Mary Ann and Robyn will be honored by staff

May 20, 2007 Mona will be recognized and Sister Patricia Beckman will be introduced at 10 o'clock Mass. A reception follows after Mass.

May 24, 2007 Calendar Planning

May 26, 2007 Father Gregory Abbott's ordination at St. Paul Cathedral

June 9, 2007 Father Gregory Abbott celebrates Mass at 5 P.M. at St. John the Evangelist

NEXT PARISH COUNCIL MEETING JUNE 12, 2007 AT 6 P.M. AT RECTORY

Parish Council members will provide food for the social hour as we say goodbye to departing members and welcome new members.

MINUTES WILL BE APPROVED BY THE FULL COUNCIL AT THE NEXT MEETING, JUNE 12TH.

MISSION STATEMENT: The Parish Council, being composed of representatives of the entire community, shall offer counsel to the Pastor in matters which virtually affect the spiritual and material well-being of the parish so that members of the parish, through their representation on the Pastoral Council, will grow in their individual and collective conversion to the renewing Kingdom of God.

Submitted by Lynne Raphael